



Everton Park Kindergarten

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EVERTON PARK KINDERGARTEN MANAGEMENT COMMITTEE

MEETING MINUTES - 8th May, 2019

GENERAL MEETING	
Welcome	
Open, Welcome and Apologies Meeting Opened by Cassie N Meeting opened at 7.46	
Attendees	Michael Kusnierz, Josh Newington, Lindy Diacaris, Anne Orchard, Lubica Fapsova, Cassie Nash
Apologies	Lindsay Mamaril, Sean Deegan, Natalie Page, Alycian Pettborne, Raminder Sidhu, Julie Ford

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING	
Previous minutes attached – 3 rd April 2019. Moved that the previous meeting minutes be accepted. Carried.	
Moved: Josh N	Seconded: Michael K
Actions from Last Meeting:	
<ul style="list-style-type: none"> Brisbane Kids advertising – approved to go ahead with advertising in 2018 but still need to organize this advertising. See below. Security Options – investigation into security options – approval given by 2018 committee to go with Telstra system. Jodi to arrange implementation (Jodi will arrange Term 2). Street Sign advertising – see below 	

STANDING AGENDA ITEMS		
	TOPIC	ACTION OFFICER
1	PRESIDENT’S REPORT Responses to actions from last meeting: <ul style="list-style-type: none"> Signage pre-approved, official approval in 2-4 weeks Brisbane Kids—advertising purchased but we need to develop content (Lindsay & Jodi & teachers to do) <p><i>Moved Cassie N, seconded Michael K. Carried.</i></p>	
2	TREASURER’S REPORT See Treasurers Report <ul style="list-style-type: none"> Year to date loss (see MK’s report) 5 vacancies in group 1, 1 in group 2—improving outlook Fundraising reporting a loss to be recouped (outlays on chocolate) Advertising over budget – down to Facebook advertising. This kind of advertising is now understood to be necessary so will budgeted for in the 	

	<p>future.</p> <ul style="list-style-type: none"> No outstanding fees so far for 2019 <p>Report Moved Michael K, seconded Cassie N. Carried.</p>	
3	<p>PROMOTIONS COORDINATOR'S REPORT</p> <ul style="list-style-type: none"> Open day: face-painter booked coming at 8.40 – to cost \$300; coffee van still being lined up 9 -11:30; bake stall sorted – Lubica and Cassie responsible Jodi organized banner for EPSS Cassie promoting Kindy at Chipmunks Cassie picking up newsletter – Josh to help <p>Report Moved Cassie N seconded Lupica F. Carried.</p>	
4	<p>VICE PRESIDENT'S REPORT N/A</p>	
5	<p>MAINTENANCE COORDINATOR'S REPORT</p> <ul style="list-style-type: none"> Working Bee arranged for 18/5 Concrete: haven't heard back on quote for concrete Shed: initial quote revised due to colour issues – to get the shed in the right colour will cost more, double-checking dimensions and colour will need to happen. Anne & Lindy to check. <p>Report Moved Cassie N, seconded Michael K. Carried.</p>	
6	<p>FUNDRAISING COORDINATOR'S REPORT</p> <ul style="list-style-type: none"> Bunnings application made, waiting for date allocation. Still 9 boxes of chocolate to sell 7 entertainment books purchased Bake sale roster is nearly full already Coffee van still being followed up Lubica has been promoting Open Day in Facebook community groups Lubica contacted 'Local Matters' – has not heard back yet Family portrait day is still planned for Sunday 35/8 <p>Report Moved by Lubica F, seconded Cassie N. Carried.</p>	
7	<p>WORKPLACE HEALTH AND SAFETY REPORT N/A</p>	
8	<p>GRANTS OFFICER REPORT N/A</p>	
9	<p>DIRECTOR'S REPORT Report read by Anne O & Lindy D.</p> <ul style="list-style-type: none"> Neighborhood day went well: an encouraging level of community interest and drop-ins from Kindy community families Carpet in centre was cleaned <p>Report Moved Lindy D, seconded by Anne O. Carried.</p>	
10	<p>OTHER BUSINESS N/A Meeting closed 9.17 Next Meeting 12th June</p>	

