



Everton Park Kindergarten

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EVERTON PARK KINDERGARTEN MANAGEMENT COMMITTEE

MEETING MINUTES - 17th July, 2019

GENERAL MEETING	
Welcome	
Open, Welcome and Apologies Meeting opened by Cassie N. Meeting opened at 7.31	
Attendees	Sean Deegan, Josh Newington, Lindy Diacaris, Anne Orchard, Lubica Fapsova, Cassie Nash
Apologies	Michael Kusnierz, Lindsay Mamaril, Natalie Page, Alycian Pettborne, Raminder Sidhu, Julie Ford

CONFIRMATION OF THE MINUTES OF THE PREVIOUS MEETING	
Unfortunately the June meeting did not go ahead due to lack of numbers for the meeting. Previous minutes attached – 8 th May 2019. Moved that the previous meeting minutes by accepted. Carried.	
Moved: Josh Newington	Seconded: Michael K
Actions from Last Meeting: •	

STANDING AGENDA ITEMS		
	TOPIC	ACTION OFFICER
1	PRESIDENT'S REPORT Responses to actions from last meeting: <ul style="list-style-type: none"> • Signage happening in ~ 2 weeks • Moving \$400 budget for shelving in new storage shed <p><i>Budget for shelving moved Sean D, seconded Lubica F. Carried.</i></p> <ul style="list-style-type: none"> • The main security contacts for the new security system are to be <ul style="list-style-type: none"> ○ Anna Orchard ○ Lindy Diacaris ○ Aniko Blair-West <p><i>Confirm security contacts. Moved by Cassie N, seconded Sean D. Carried.</i></p> <p><i>Report moved by Cassie N, seconded Sean D. Carried.</i></p>	
2	TREASURER'S REPORT See Treasurers Report Report presented in Michael's absence by Cassie N. We do have a family from 2018 still paying fees off via payment plan.	

	Report moved by Cassie N, seconded Sean D. Carried.	
3	PROMOTIONS COORDINATOR'S REPORT N/A	
4	VICE PRESIDENT'S REPORT N/A	
5	MAINTENANCE COORDINATOR'S REPORT <ul style="list-style-type: none"> • Quote for concreting \$3800 inc GST & prep. Sealing will be donated to Kindy \$1,500 • Neighbour at back had tree trimmed at own expense but did access Kindy. • Electrician installed new power points in office Report moved by Sean D, seconded Cassie N. Carried.	Jodi to follow up
6	FUNDRAISING COORDINATOR'S REPORT <ul style="list-style-type: none"> • Bunnings application not successful – will try again • Possibility for Bunnings cake stall • Chocolate run: <ul style="list-style-type: none"> ○ 4 boxes remaining ○ Some money outstanding — individual reminders to bring money in • 11 entertainment books sold • Family portrait - Sunday 25th August <ul style="list-style-type: none"> ○ Sessions \$20 ○ Emailed sign-up sheet? • Picture on a plate <ul style="list-style-type: none"> ○ Lubica suggests we wait until closer to Christmas 	Lubica to follow up Jodi Lubica Lubica
7	WORKPLACE HEALTH AND SAFETY REPORT <ul style="list-style-type: none"> ○ Risk Assessment Consultants Report obtained but needs following up for digital copies (only hardcopies handed over) 	Lindy and Anne
8	GRANTS OFFICER REPORT N/A	
9	DIRECTOR'S REPORT Report read by Anne O & Lindy D. Councilor Norm Wyndham retiring—to be thanked. New councilor to be contacted Soil testing came back clear. Was mention that site is a former landfill (which poses some potential risk—but negligible). Full report is available for anyone who would like to see it. Report moved by Anne O, seconded by Sean D. Carried.	Cassie to Lindsay
10	OTHER BUSINESS N/A Meeting closed 8.10 Next meeting 7th August 2019	